

Email: Compton-sa@hotmail.com

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Minutes – 4th June 2018

Attendees: Richard Lerigo (Chair), Jane Bullard (Joint Secretary), Karen Hill (Joint Secretary), Bella Malia (Teacher Representative), Katie Antrobus, Anna Murray, Carl Skingle, Veneta Hooper, Vikki Frost (Treasurer), Mark Oakshott (Headteacher), Juliet Morgan, Emma Sheather, Andrew Whitehouse

Apologies:), Amy Ranjbar, Hannah Miles

1.	May 15th Minutes agreed	
2.	Treasurer's Report	
	Balance at Bank	£12,200
	Current Commitments	
	Special Project	£300.00
	Chairs Yr 5/6	£470.00
	Chairs general	£1030:00
		VF
3.	Fund Requests	
	No further requests – Need for chairs to be agreed by MO	MO
4.	Compton Business Club	
	Press release written and agreed by MO – AM to send to Plymouth Herald and Chronicle	AM
5.	Future Discos for 2018	
	Summer disco –Tues 5 th June Enough helpers have come forward. Lists produced by office for signing in.	All
6.	Date of next meeting – Rising Sun	
	Tuesday 3 rd July - Annual General Meeting	

Summer Fair – Friday 15th June 6pm – 9pm - Raising funds for the Single Lane Multi Sports track			
Subject	Tasks	Responsible	Comments
Stalls	Stallholders all confirmed School dinner stall confirmed Cake stall organisation and plates Toys tombola – sort out Fri 8th June	Sam Lerigo Mark Oakshott Katie Antrobus Emma Sheather	
Activities	Fire Service confirmed Stocks built and manned by Carl Skingle Pony trekking - agreed Glitter tattoos confirmed Music (Jez) confirmed Bouncy castle hire – Funtasia - confirmed Tug of war – rope to be sourced Zorbing - confirmed Circus skills - confirmed Archery on the quad – confirmed Games (no charge) to be sourced and staffed by Yr 6	 Mark Oakshott Mark Oakshott	
Resources	Poster – distributed – Leaflets for school bags Large bins on quad Pimms fruit - confirmed Mint for Pimms - confirmed School PA usage Toilets – hire agreed First aiders – to be teacher in attendance and to be on cake stall if needed	Veneta Hooper Mark Oakshott Liz Edwards-Smith Katie Antrobus Mark Oakshott Mark Oakshott Mark Oakshott	
General	Alcohol licence - confirmed Buying of food (Franfurters instead of sausages) Storage of food Risk assessment Extra helpers stall on Friday 8th June Fence and tape for field Tshirts and badges for helpers – confirmed Raffle tickets to be used for volunteers	Jane Bullard Karen Hill Carl Skingle Richard Lerigo Veneta Hooper Richard Lerigo Vikki Frost Emma Sheather	Donna Pulley may be available to help with Bookers buying
Raffle	All raffle tickets now distributed and being collected	Julie Smales	

	back Collection of money to be handled by Treasurer	Vikki Frost	
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